



HAMPDEN CHARTER SCHOOL OF SCIENCE WEST

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8/02/2022

Dear Parents, Guardians, and Students:

Please take a moment and read this important handout to learn more about our 1:1 Chromebook Program (a computer for every student) in Grades 6-12.

Parents and guardians may either borrow a Chromebook from school or purchase a personal Chromebook as same as the HCSS Chromebooks. Please fill out the form on page 2 and return it to school no later than August 25th, 2022.

Option 1 - Borrow from HCSS: Parents/guardians may borrow a Chromebook from HCSS. If Option 1 is chosen, it is strongly recommended to purchase the HCSS Protection Plan for **\$30** while checking out a Chromebook. Otherwise, parents/guardians will be held responsible for the cost of any repairs in full in case of any damage. Please see the HCSS Chromebook website for the details.

Chromebooks will be distributed to the students and their parent(s) on August 16th, 17th, and 18th between 12:00 PM - 6:00 PM. Chromebooks must be returned at the end of the academic year in the same condition.

Option 2 - Buy Your Own Chromebook: Parents and students are not required to borrow a Chromebook from HCSS. However, if the family's preference is to purchase a Chromebook, then the same type of Chromebook as the HCSS Chromebooks must be used and that purchased Chromebook must be enrolled in the HCSS Chromebook System the first week of the academic year to follow the school policy. The purchased Chromebook will be unenrolled from the HCSS Chromebook System the last week of the academic year.

HCSS strongly recommends that a protection plan or insurance be purchased. HCSS does not accept responsibility for any damage, loss, or theft. [HCSS will, however, provide technical support for Google Apps.] Below are the Chromebook specifications for parents buying a personal Chromebook for their child. Please note that the Chromebook must be the same as the HCSS Chromebook. Otherwise, the student may experience difficulties using his/her Chromebook effectively.

Chromebook Specifications

Acer C738T 11.6" Chromebook

Mfg. Part#: C5R6

Acer Spin 311 Chromebook

Mfg. Part#: 28RM

Dell 3100 Chromebook

Please visit the HCSS Chromebook website for details. The HCSS Chromebook website is located under the "Parents/School Documents" tab on HCSS-West website. (<https://west.hampdencharter.org/school-documents>)



As always, we thank you in advance for your support of this initiative as we strive to positively transform the learning environment for all of our students.

Lucia Trudeau
Director
Hampden Charter School of Science- West

1:1 Chromebook Project

Dear Parents, Guardians and Students:

Please let us know which option you choose by completing the form below:

Student Name: _____

Parent/Guardian Name: _____

Grade Level: _____

Date: _____

I would like...

Option 1 - Borrow a Chromebook from HCSS

Option 2 - Buy my own Chromebook

HCSS - CHROMEBOOK POLICY HANDBOOK

Students and parents are expected to read and sign below if you're borrowing a Chromebook from HCSS:

- I will take good care of my Chromebook and know that I will be issued the same Chromebook each year.
- I will never leave my Chromebook unattended in an unsecured or unsupervised location.
- I will never loan out my Chromebook to other individuals.
- I will know where my Chromebook is at all times.
- I will charge my Chromebooks' battery to full capacity each night.
- I will keep food and beverages away from my Chromebook since they may cause damage to the device.
- I will not disassemble any part of my Chromebook or attempt any repairs.
- I will protect my Chromebook by always carrying it in a secure manner to avoid damage.
- I will use my Chromebook in ways that are appropriate for education.
- I will not place decorations (stickers, markers, writing, etc.) on the Chromebook.
- I understand that the Chromebook I am issued is subject to inspection at any time without notice and remains the property of HCSS.
- I will follow the policies outlined in the Chromebook Policy Handbook while at school as well as outside the school day.
- I will file a police report in case of theft or damage caused by fire.
- I will be responsible for all damage or loss caused by neglect or abuse.
- I agree to pay the full replacement cost of my Chromebook, power cord/charger, in the event that any of these items are lost or intentionally damaged.
- I agree to return the Chromebook, power cord/charger in good working condition at the end of each school year.

Student Name: _____ (Please Print)

Student Signature: _____

Parent Signature: _____

Date: _____